

Dear Parent/Guardian

Governing Body of Llantrisant Primary School
Annual Parents Meeting

I enclose for your information, a copy of the Governors Annual Report to Parents for the 2018-19 academic year.

Under the regulations relating to the holding of a meeting to consider the Governors Annual Report to Parents, under the Education Act 2002 (Transitional Provisions and Consequential Amendments) (Wales) Regulations 2005, require governors to determine whether a meeting will be held by canvassing parents views.

In line with these regulations you are requested to complete the attached slip and return it to your child's school if you wish the meeting to go ahead.

I will contact you further to advise of the date, time and venue should the meeting go ahead.

Yours sincerely,

Jane Chapman

Chairperson of the Governing Body

Governors Annual Report to Parents – Llantrisant Primary School

I request that the governing body of the above named school hold an annual parents meeting.

Name _____ (please print)

Signature _____

Date _____