

## BRYN CELYNNOG CLUSTER TRANSITION PLAN 2023-24

Under the [2022 Transition Regulations](#) transition plans must cover the following matters:

- proposals generally for managing and co-ordinating the transition of learners from the feeder primary schools to the secondary school;
- proposals generally for how continuity of learning will be achieved through curriculum design and planning for learning and teaching for learners in Year 6 transitioning to Year 7;
- proposals for how each individual learner's progression will be supported as they transition from primary school to secondary school;
- proposals for how the learning needs and the well-being of each individual learner will be supported as they transition from primary school to secondary school;
- proposals for reviewing and monitoring the impact of the transition plan in respect of how it has helped:
  - achieve continuity of learning
  - support individual learner progression.

We have used the headings of the first four bullets above to re-focus our transition plan (see below.)

CLUSTER TRANSITION PLAN KS2/KS3		Managing and co-ordinating of the transition of learners from the feeder primary schools to the secondary school				
Focus Area 1						
Where we are now	What we want to achieve	Actions	Timescale	Resources	Costs	Monitoring
<p><u>Area 1</u> Bryn Celynnog receives pupils from seven associate primary schools.</p> <p>The school receives a small number of additional placements (8-12) from outside the traditional catchment area.</p>	<p>We want to maintain good relationships with our seven primary schools and minimise the number of students who transfer to other secondary schools.</p>	<p>DB, Head of Year 7 and Senior Staff from Bryn Celynnog will:</p> <ul style="list-style-type: none"> <li>aim to attend primary school concerts and prize-giving ceremonies to raise the school's profile with Year 5/6 parents and children.</li> <li>offer personalised interviews and/or guided tours of the school to Year 6 children and their parents during the autumn term, upon request.</li> </ul>	2023-24	Staff time	Staff time	Year on year analysis of percentage of Year 6 pupils attending Bryn Celynnog.
<p><u>Area 2</u> Transition is viewed as a process, not an event, with a calendar of transitional activities operational.</p>	<p>We want to ensure that transition activities are useful, stimulating, enjoyable and allay fears.</p> <p>We want to increase the number of opportunities for Y6 pupils to attend Bryn Celynnog for taster lessons and transition experiences.</p>	<p>Cluster Headteachers will review the calendar of transition activities annually. DB and Head of Year 7 to lead.</p>	2023-24	Time (DB, Head of Year 7, primary headteachers)	Transport costs (see Focus Area 2, below)	Annual evaluation of the Transition Plan.
<p><u>Area 3</u> Year 5 Open Morning in June/July at Bryn Celynnog is well attended and successful (ref. surveys)</p>	<p>We want to ensure that the experience of Year 5 children is positive.</p> <p>If building work allows, we would like to revert to our Year 5 Open Evening, enabling Year 5 pupils and</p>	<p>We will aim to further improve the quality of the Year 5 Open Morning/Evening, according to feedback.</p>	Summer Term 2024	Time (DB)	Prospectuses and gifts for Year 5 children Cost = £500 (met by Bryn Celynnog)	Annual evaluation of feedback.

	their parents to enjoy a fully guided tour of the school and taster lessons.					
<u>Area 4</u> DB and staff from Bryn Celynnog visit all primary schools to gather information. Primary colleagues send a range of assessment data to school in the summer term prior to transfer. This information is used to place pupils in mixed ability registration groups (with friends) and appropriate teaching groups.	We want to ensure that we improve the processes by which we place children in registration and teaching groups year on year.	Cluster Headteachers and Bryn Celynnog staff will review the processes for information exchange annually.	Spring and Summer Terms 2024	Meeting time (DB, Head of Year 7, primary headteachers)	-	Evaluation of pupil satisfaction with groupings via parental feedback.
<u>Area 5</u> The ALNCOs from the primary schools meet with the ALNCO from Bryn Celynnog prior to transfer.	We want to ensure that the transfer of information regarding children's learning, medical, emotional and behavioural needs is comprehensive.	ALNCOs will continue to meet to ensure the smooth transfer of information.	Spring and Summer Terms 2024	ALNCO time	-	Progress of pupils with ALN.
<u>Area 6</u> There is a calendar of Cluster Meetings for the primary Headteachers, the secondary Headteacher and relevant staff.	We want to maintain a minimum of one meeting per term to ensure that transition processes are evaluated and amended, as appropriate.	We will continue to arrange three strategy meetings per calendar year to assess progress against the Transition Plan.	Ongoing	Meeting time (DB, Head of Year 7, primary headteachers, plus relevant Bryn Celynnog staff)		Termly evaluation of progress against the Transition Plan.
					<b>Total =£500</b>	

**KEY: DB = Debra Baldock, Headteacher, Bryn Celynnog Comprehensive**

CLUSTER TRANSITION PLAN KS2/KS3		Continuity of learning through curriculum design and planning for learning and teaching for learners in Year 6 transitioning to Year 7				
Focus Area 2		Actions	Timescale	Resources	Costs	Monitoring
<p><b>Area 1 Curriculum for Wales</b> We are in the second year of roll-out of Curriculum for Wales.</p> <p>Bryn Celynnog's Y7 Learning Journey and approach to Assessing, Recording and reporting in Curriculum for Wales has been shared with cluster Headteachers.</p> <p>'Non-negotiables' were established in all six AoLs to illustrate which descriptions of learning should have been met, by the average students, prior to their arrival in Y7.</p> <p>Representatives from Bryn Celynnog in each Area of Learning continue to attend cluster AoL meetings, as well as providing mutual support/guidance on a more informal, ad hoc basis.</p> <p>There are several cross phase C4W projects underway e.g:</p> <ul style="list-style-type: none"> <li>• A common approach to Oracy (Voice 21)</li> <li>• Bridging units in STEM, English, Welsh and Math</li> <li>• Resources provided to feeder schools in Spanish and Expressive Arts</li> </ul>	<p>We want to embed a clear, shared vision about what Curriculum for Wales means for our Cluster.</p> <p>We want our curriculum to enable progression in accordance with the Principles of Progression, incorporating all of the What Matters statements.</p> <p>We want to ensure that learning activities are devised around the 12 Pedagogical Principles.</p> <p>We want to develop a CfW roadmap, detailing our approach to teaching, learning and assessment, leading to a portfolio of evidence.</p>	<p>We will continue to provide opportunities for staff to work collaboratively across the Cluster.</p> <p>We will meet in the Spring Term to develop a CfW roadmap, detailing our approach to teaching, learning and assessment, leading to a portfolio of evidence. We will share this across the Cluster.</p>	Spring and Summer Terms 2024	Staff time	-	Annual evaluation of progress against agreed success criteria.

<p>A Microsoft Team has been set up for all the cluster AoL Leads, as a forum for discussion and to facilitate the easy dissemination of information. Here, Bryn Celynnog's Y7 Learning Journey and our approach to ARR has been made available for reference.</p> <p>Bryn Celynnog hosted a Cluster INSET Day on 2<sup>nd</sup> October 2023, supported by CSC, to assess progress and plan next steps.</p>						
<p><b><u>Area 2 Cross Curricular Skills</u></b></p> <p>We have built a solid foundation of skills development across the cluster. The Areas of Learning are underpinned by the cross curricular priorities: Literacy, Numeracy and Digital Competence.</p> <p>We have created 'Family Skills Workshops' aimed at supporting parents/carers of Y5 and Y6 pupils to enhance their child's skills development at home.</p> <p>Parents/carers are provided with various strategies and resources based on Bryn Celynnog's approaches to skills development, including our Literacy, Numeracy and Digital Toolkits.</p>	<p>We want to familiarise pupils with the terminology and key strategies used for skills development at Bryn Celynnog, thus establishing cross phase consistency that empowers pupils to approach the transition between KS2 and KS3 learning with confidence.</p> <p>We want to gain a detailed and robust knowledge of pupils' literacy and numeracy skills so that we are able to provide appropriate support and challenge from the outset in Year 7.</p> <p>We want to empower families to support children's skills development while introducing them to key aspects of learning at Bryn Celynnog.</p>	<p>We will continue to promote common approaches to Literacy, Numeracy and Digital Competence across the curriculum.</p> <p>We will continue to issue Literacy, Numeracy and Digital Competence Toolkits to Year 6 children.</p> <p>We will maintain regular collaboration with teachers in primary schools to share resources and undertake cross phase planning in order to ensure consistency of approaches.</p> <p>We will continue to use GL assessment data across the cluster.</p> <p>Bryn Celynnog's Skills Team will continue to provide family workshops as annual events.</p>	<p>Ongoing</p> <p>Spring and Summer Terms 2024</p>	<p>Staff time (LKN to lead)</p> <p>Production of Toolkits and other supporting resources</p>	<p>-</p> <p>£800 printing of resources</p>	<p>Annual evaluation of progress against agreed success criteria.</p> <p>Attendance figures.</p> <p>Parental feedback</p>

<p><b>Area 3 More Able and Talented</b></p> <p>We are developing knowledge of the strategies used across the cluster to challenge more able and talented children.</p>	<p>We want to ensure that we provide high quality experiences for more able and talented children across the cluster.</p>	<p>We will draw up a plan to provide extension and enrichment activities across the cluster.</p> <p>We have an annual MAT Day for Y6 pupils. This day will also enable Y6 teachers to receive MAT training.</p>	<p>Spring and Summer Terms 2024</p>	<p>Staff time</p>	<p>Costs met by each school.</p>	<p>Annual review of procedures</p>
					<p><b>Total= £ 800</b></p>	

CLUSTER TRANSITION PLAN KS2/KS3		Ensuring each learner's progression is supported as they transition from primary school to secondary school				
Focus Area 3						
Where we are now	What we want to achieve	Actions	Timescale	Resources	Costs	Monitoring
<p><u>Area 1</u> We are in the second year of roll-out of Curriculum for Wales.</p> <p>The Headteacher and Deputy Headteacher have attended meetings with the seven primary headteachers to establish a consistency of approach in relation to assessment that successfully spans transition.</p> <p>Cluster AoL meetings have been used to ensure that Y6-7 learning activities are designed to support progression.</p>	<p>We want to ensure that assessment practices enable pupils to progress through the continuum of learning.</p>	<p>We will continue to promote common approaches to assessment.</p>	<p>Ongoing</p>	<p>Staff time</p>	<p>Costs met by each school.</p>	<p>Ongoing evaluation.</p>
<p><u>Area 2</u> A wealth of data is transferred from the primary schools to Bryn Celynnog, including:</p> <ul style="list-style-type: none"> <li>• Reading ages</li> <li>• Data from national tests.</li> <li>• Data from GL assessments</li> <li>• Data from standardised reading tests.</li> </ul> <p>GL assessments are undertaken in July of Y6, November of Y7 and April of</p>	<p>We want to ensure that the needs of children leaving Year 6 are well known to Bryn Celynnog teachers in order to achieve a seamless transition.</p> <p>We want students' skills development to maintain an upward trajectory throughout transition and beyond.</p>	<p>We will work together to ensure that all available data is transferred in the Summer Term.</p>	<p>Summer Term 2024</p>	<p>Time for Year 6 teachers, the Head of Year 7 and ALNCo to meet.</p>	<p>Costs met by Bryn Celynnog. GL assessments £2,375</p>	<p>Annual evaluation of transition processes.</p>

Y7, allowing us to measure progress of individuals and groups of students, and to identify students who need additional skills support.						
					<b>Total=£2,375</b>	



CLUSTER TRANSITION PLAN KS2/KS3		How the learning needs and well-being of each individual learner will be supported as they transition from primary school to secondary school				
Focus Area 4						
Where we are now	What we want to achieve	Actions	Timescale	Resources	Costs	Monitoring
<p><u>Area 1</u></p> <p>Bryn Celynnog has an experienced Head of Year 7 and a team of Year 7 Form Tutors who remain static to ensure continuity and expertise in transition arrangements.</p>	<p>We want to maintain a strong Year 7 Form Tutor Team who understand the transition process.</p>	<p>We will continue to consult staff regarding this arrangement.</p>	<p>Spring Term 2024</p>	<p>Time</p>	<p>None</p>	<p>Annual evaluation of pupil and parental feedback.</p>
<p><u>Area 2</u></p> <p>A member of Bryn Celynnog's Wellbeing Team (PH) works with vulnerable children with low self-esteem in the Summer Term of Year 6. This contact is maintained in Year 7.</p> <p>The transfer of documentation regarding ALN, CLA and safeguarding is robust.</p>	<p>We want to ensure that children who are vulnerable and anxious about transition have emotional support during the transfer process.</p>	<p>PH will maintain this provision.</p>	<p>May Year 6 to October Year 7</p>	<p>Time (PH)</p>	<p>Transition booklet costs = <b>£100</b> (costs met by Bryn Celynnog)</p>	<p>Annual evaluation of pupil and parental feedback. Bullying returns. Attendance and progress of targeted pupils.</p>
<p><u>Area 3</u></p> <p>Year 6 pupils have a series of 'taster days' in the Summer Term prior to transfer in order to enable children to mix socially.</p>	<p>We want to achieve good social interaction prior to transfer.</p> <p>We want to expand the range of opportunities for Year 6 (and Year 5) pupils to attend Bryn Celynnog.</p>	<p>We aim to expand current provision.</p>	<p>Spring and Summer terms 2024</p>	<p>Staff time. Consumables.</p>	<p>Current costs: Buses = £100 per school x 6 schools = £600 (costs met by Bryn Celynnog) These costs will increase as additional events are organised.</p>	<p>Annual evaluation of the Transition Plan.</p> <p>Annual evaluation of pupil and parental feedback.</p>

<p><u>Area 4</u> Year 6 pupils attend a carousel of sporting events at Bryn Celynnog in Year 6, to which all primary schools are invited. This enables children to mix socially.</p>	<p>We want to achieve good social interaction prior to transfer.</p>	<p>We will maintain this provision.</p>	<p>Summer Term 2024</p>	<p>Staff time</p>	<p>Current costs: Buses = £100 per school x 6 schools = £600 (costs met by Bryn Celynnog) These costs will increase as additional events are organised.</p>	<p>Annual evaluation of the Transition Plan.  Annual evaluation of pupil and parental feedback.</p>
<p><u>Area 5</u> There is a strong anti-bullying culture within Bryn Celynnog. The school has a team of trained 'Anti-Bullying Ambassadors' who provide support via lunchtime clubs for children who feel anxious.</p>	<p>We want to ensure that pupils feel safe upon transfer.</p>	<p>We will maintain our Anti-Bullying Ambassador scheme.  We will ensure that Year 7 students complete well-being surveys.</p>	<p>Throughout Year 7 (2023-24)</p>	<p>Time to conduct well-being surveys.</p>	<p>Negligible</p>	<p>Evaluation of pupil responses</p>
<p><u>Area 6</u> Bryn Celynnog has Learning Coaches in place who work with children deemed 'at risk' following well-being surveys.</p>	<p>We want to ensure that pupils feel safe upon transfer and that any anxieties are dealt with competently and sympathetically by a trained Learning Coach.</p>	<p>We will maintain this provision.</p>	<p>Ongoing</p>	<p>Learning Coach time</p>	<p>Learning Coach salaries (costs met by Bryn Celynnog)</p>	<p>Evaluation of pupil responses.  Bullying returns.  Attendance data.</p>
<p><u>Area 7</u> There is limited social involvement between primary and secondary students prior to transfer.</p>	<p>We will aim to ensure greater involvement between primary and secondary students, e.g. via a 'buddy' system.</p>	<p>We will establish 'buddies' from existing Year 7 pupils, who each write a welcome letter to a named child in Year 6.</p>	<p>Summer term 2024</p>	<p>Time in lessons for Year 7 pupils to write letters.  Time for delivery of letters.</p>	<p>Negligible</p>	

<u>Area 8</u> Bryn Celynnog's Attendance Improvement Manager liaises with primary schools regarding attendance data in Year 6 and involves them in Easter attendance rewards.	We want to promote good attendance.	We will maintain this provision.	Spring Term 2024	Staff time	£400 (Easter eggs)	Year 6 pupil feedback.  Attendance data.
<b>NOTE: ALL COSTS INCURRED BY BRYN CELYNNOG ARE INCLUDED IN THE SCHOOL DEVELOPMENT PLAN.</b>					<u><b>Total =£1,700</b></u>	

**KEY:** PH (Pauline Harrison), member of Wellbeing Team, Bryn Celynnog Comprehensive

Signatories:

Bryn Celynnog Comprehensive School

Gwauncelyn Primary School

Gwaummeisgyn Primary School

Llanilltud Faerdref Primary School

Llantrisant Primary School

Llwyncrwn Primary School

Maesybryn Primary School

Penygawsi Primary School