

Governors Report to Parents 2021/22



Ysgol Gynradd

Llantrisant

Primary School

Rhondda Cynon Taf County Borough Council

Governing Body of Llantrisant Primary School

This report is a summary of the steps taken by the Governing Body in the discharge of its functions since the last report was published.

1. Clerk to the Governing Body

The Clerk to the Governing Body is Mr Gavin Tranter, Director of Education and Inclusion, Ty Trevithick, Abercynon, Mountain Ash, CF45 4UQ.

2. Chairperson of the Governing Body

The Chairperson of the Governing Body is Mrs Jane Chapman, c/o Llantrisant Primary School, Coed yr Esgob, Llantrisant CF72 8 EL

3. Members of the Governing Body

The following people are currently members of the Governing Body.

Name	Category of Governor	Appointed By	Retirement Date
Mrs Mercy Chieza	LEA	Council Members	28/02/2026
Cllr Adam Robinson	Minor Auth.	Community Council	13/10/2024
Mrs Rhian Boulter Mrs Louise Clark Mrs Claire White Mrs Kay Carr	Parent	Parents	23/10/2024 09/10/2023 09/10/2023 25/09/2026
Mrs Jane Chapman Mr Mark Chennells	Community Governor	Governing Body	12/11/2023 09/11/2026
Mr. Scott Howells	Teacher	Teaching Staff	29/09/2024
Mrs Lynda Cowley	Staff	Non-Teaching Staff	03/12/2025
Mrs Lisa Davies	Headteacher		

When fully constituted this governing body is made up as follows

LEA Representatives	3
Parent Governors	4
Staff Representative	1

Community Governors	3
Teacher Governor(s)	1
Minor Authority (if applicable)	1

Headteacher	1
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Total	14
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Elections will be held to fill vacancies for parent governors upon the cessation of the term of office or receipt of a resignation.

4. Resolutions

There were no resolutions passed at the last meeting.

5. Election of Parent Governors

The next election of parent governors is due to take place on October 2023. If, however, any Parent Governor(s) resign before this date arrangements will be made for an election to be undertaken at the appropriate time.

6. School Performance Data

In line with the regulations, this information is not provided due to the COVID-19 pandemic restrictions.

7. Financial Statement

Enclosed, as appendix A is a copy of the school's financial statement for the Financial Year 2021/22.

8. School Prospectus

The School Prospectus is updated annually to include any changes required by the Welsh Assembly Government or other related bodies. A copy of the prospectus is generally issued to parents whose children are starting school for the first time or transferring from Infant to Junior school or Junior/ Primary to Comprehensive School.

Parents are informed if any amendments are made to the existing prospectus. For example changes were made to:

Governing Body membership

School staff including support staff

Class structure and PPA cover.

Update to web site and information sharing systems

9. School Development Plan

Governors are responsible for drawing up (in conjunction with staff) the School Development Plan. The plan identifies the direction the school will take, over a three-year period, in delivering the curriculum. The plan is regularly monitored and revised to take account of progress made and any changes to curriculum requirements.

The School Development Plan for the 2021-22 academic year was approved by Governors. The targets set included short, medium and long-term aims, and were regularly reviewed by the Governing Body, who took into account the COVID-19 pandemic.

Current Targets are:

Target 1: Continue to develop and implement new curriculum, focusing on curriculum design, creating high quality learning experiences.

Target 2: Secure consistency in approach to assessment, including assessment 'of' learning and 'for' learning

Target 3: Strengthen pupils' skills in acquiring the necessary knowledge in listening and reading, speaking and writing, numeracy and digital skills to support learning and to enable progression across the curriculum

Target 4: Continue to prepare appropriate and effective ALN practices and procedures in line with the implementation of the new ALN Reform Bill



The purpose of our curriculum is to enable our learners to realise the four purposes and develop their understanding of how to apply their skills and knowledge in real life. Our curriculum will offer a broad yet balanced curriculum, focussing on current topics and issues as well as using our locality as a starting point in learning, giving our pupils the opportunity to develop knowledge and skills that are deep rooted in a strong foundation built at Llantrisant Primary School.



The purpose of our curriculum is to support our children and young people to become:

- ambitious, capable learners, ready to learn throughout their lives
- enterprising, creative contributors, ready to play a full part in life and work
- ethical, informed citizens of Wales and the world
- healthy, confident individuals, ready to lead fulfilling lives as valued members of society



At Llantrisant Primary school we value each pupil as an individual learner and aim to provide not only high-quality teaching but a range of experiences that encourage each pupil to become ambitious, reliant and a strong focus on developing independence.

The school has designed and developed a curriculum that is suitable for all learners. It enables them to develop in the four purposes, and it gives due consideration to all the mandatory elements. It is broad and balanced and includes learning opportunities within and across all Areas of learning and Experience. It encompasses the concepts in all the statements of what matters and provides appropriate progression in accord with the principles of progression. Close cluster working ensures progression along the 3-16 continuum as we develop a shared understanding of progression and transition planning.



Our curriculum is designed to be creative, purposeful, contextualised and connected. We want to support our pupils through opportunities and experiences (both inside and outside of the classroom) to achieve above and beyond their expectations. We want to inspire and challenge them to realise their full potential in a world of opportunities to become lifelong learners.

The school has considered pedagogy and developed professional learning and support focused on high quality teaching. All teachers have enquiries in their classrooms to explore strategies for modelling and scaffolding. This is informed by the philosophy of 'I Do, We Do, You Do' and training from credible sources.

The aim of our school curriculum is to provide our children with an engaging, exciting and empowering learning opportunities that focus on children developing their understanding of key concepts linked to real world problems. This type of learning involves conceptual understanding, open-ended inquiry and developing thinking skills. It is designed to recognise children's prior learning, provide first-hand rich experiences, allowing children to deepen their understanding and make connections in their learning.



Assessment arrangements are informed by principles of progression. They are embedded in day-to-day practice through a variety of evidence informed assessment strategies, including self and peer assessment. Both summative and formative assessments are used to identify learners who require further support or challenge and provide rich-qualitative information to inform next steps in learning for individuals and groups of learners.

The school ensures that it considers the impact on learners' mental health and emotional wellbeing in all curriculum decision making. The school has begun to use the framework on embedding a whole school approach to emotional and mental wellbeing, together with the PERMA and Growth Mindset strategies to support this. All staff have participated in professional learning on UNCRC and have an awareness of UNCRPD. Un Llais continue to represent the pupil voice at the school and are developing a Pupil Wellbeing charter. All staff know and understand the importance of being an available adult to all pupils to ensure they continue to develop as healthy, confident individuals. The school continues to foster close partnerships with their cluster schools, regional consortia and the local authority to fulfil their duties.



10. Use of the Welsh Language - Communication

This school is an English medium school, lessons and other school activities are communicated through the medium of English. The use of the Welsh language is promoted by the use of incidental Welsh with all pupils throughout the school day. The school has successfully achieved the Bronze Award as part of the Welsh Government's charter to have more Welsh speakers in Wales by 2050 and is working towards the silver award. The Charter's main aim is to promote a strong Welsh ethos in schools and to provide a range of enriching activities that propel the children



to enjoy learning Welsh. The Criw Cymraeg are instrumental in leading and driving the Language Charter forward.

The school is proud to support the Welsh language and understanding the Welsh ethos supports the pupils in their daily lives and learning the language is an important part of fulfilling their potential. The school is successful in developing the pupils' Welsh language and all pupils spend at least 10 minutes every day practising their oracy in Welsh. As the children progress through the school, they have an hour long Welsh lesson that focusses on reading and writing.



Should parents request that their child is taught at this school in a language other than English this request will be given due consideration. Pupils for whom English is a second language are catered for according to their needs with input from appropriate personnel.

11. Post Inspection Action Plan

Governors are responsible for drawing up the Action Plan to address any key issues raised by Inspectors during the (external) inspection of the School. Parents are provided with a copy of the summary report produced by the inspectors. Governors monitor progress of the plan at their termly meetings. More detailed information on the progress made will be given at the meeting if required.

12. Term Dates and Holidays 2021/2022 Academic Year

Term	Begin	Half term		End	No. of School Days
		Begin	End		
Autumn 2022	Monday 5 Sept 2022	Monday 31 Oct 2022	Friday 4 Nov 2022	Friday 23 Dec 2022	75
Spring 2023	Monday 9 Jan 2023	Monday 20 Feb 2023	Friday 24 Feb 2023	Friday 31 Mar 2023	55
Summer 2023	Monday 17 April 2023	Monday 29 May 2023	Friday 2 Jun 2023	Monday 24 July 2023	64
				TOTAL	195

- i) **Mon 5 Sept 2022 and Monday 24 July 2023** will be designated INSET days for **all** LA Maintained Schools. The remaining three INSET days to be taken will be at the discretion of each individual school following appropriate consultation with staff.

All schools will be closed on **Monday 1 May 2023** for the May Day Bank Holiday.

Significant dates: Christmas Sunday 25 December 2022

Easter Good Friday 7 April 2023
Easter Monday 10 April 2023

May Bank Holidays Monday 1 May 2023
Monday 29 May 2023
Friday 3 June 2022

Any closure(s) for election purposes are to be balanced during the academic year.

Significant Dates:

The Welsh Assembly Government may decide to allocate additional INSET days, schools will be informed of these at the appropriate time.

The School day is organised as follows;

Foundation Phase

Morning	9.00 a.m. to 12.00 noon
Lunch break	12.00 noon to 1.00 pm
Afternoon	1.00-3.30pm

KS2

Morning -	9.00 am to 12.00 pm
Lunch break	12.15pm to 1.15 pm
Afternoon	1.15-3.30pm

13. Community Focused Schools

A community-focused school is one that: 'provides a range of services and activities', often beyond the school day, to help meet the needs of its pupils, their families and the wider community. Across Wales many schools already provide some community services including adult education, study support, ICT facilities and community sports programmes.

The development of community-focused schools is not just a short-term project or initiative, but a real opportunity for schools and communities to work together in new ways for the future benefit of children, young people and adults.

The school has excellent links with the Community Police Officer who takes a series of lessons with classes throughout the school over the academic year.

The school nurse works with upper key stage 2 pupils giving talks and lessons on puberty. She also carries out essential height, weight and vision tests on pupils in the foundation phase and immunisations such as the flu vaccine, as appropriate.

The Community Dance Organisation, Afon Dance, run classes after school and Honey Bees, and more recently, Clwb Y Ddraig, use our school as a base for providing after school facilities.

We work with local businesses to promote the work of the school in the local community and we support a range of local and national charities. We also work with local churches supporting Christmas and Easter events and the local priests regularly take assemblies at the school.

The Parent Teacher Association (PTA) is an important organisation in taking the school into the community and also for bringing the community into the school. The PTA organises a range of events throughout the year.

14. Review of School Policies

The school has a large number of Policy documents covering both curriculum and non-subject areas. These documents are constantly reviewed/revised by staff/governors to incorporate changing trends and legislation. Further information is available by contacting the Headteacher during school time.

Policies reviewed include:

Wellbeing policy

Safeguarding

Evolve

Performance Management

15. Additional Learning Needs

The School's Policy for the Assessment of and Provision for, pupils with additional learning needs is summarised as follows:

The School's policy for the identification, assessment and provision for pupils with Additional Learning Needs is consistent with the requirements of the Additional Learning Needs Code for Wales (approved by the Senedd on 23rd March 2021) under section 4 of the Additional Learning Needs and Education Tribunal (Wales) Act 2018.

The School's Additional Learning Needs Co-ordinator (ALNCo) works closely with all other members of staff to ensure that individual educational plans are developed and implemented to meet the needs of pupils, appropriate to those who require them.

The ALNCO liaises with all members of staff, to ensure that the progress of all pupils is regularly monitored and assessed and to ensure that each pupil reaches his or her potential.

During the current academic year, on the date of the PLASC census:

- 8.5% pupils were on School Action/Early Years Action.
- 11.9% pupils were on School Action Plus/Early Action Plus (including those with Notes in Lieu).
- 5% pupils had statements of Additional Learning Needs
- 0.85% has an Individual Development Plan

During the 2020-2021 financial year £4,833.55 was allocated to meet the requirements of pupils with Additional Learning Needs.

There were no changes to the policy during the 2020-2021 academic year.

16. **Access for Disabled Pupils**

The governing body is mindful of the requirements of the Disability Discrimination Act (DDA) 1995 and The Special Needs and Disability Act (SENDA) 2005 in drawing up the School Development Plan/Post Inspection Action Plan, and the day-to-day operation of the whole site.

The school is committed to ensuring that all pupils are able to participate in the school curriculum and (where they desire) in activities such as after school clubs, leisure/sporting events and educational visits. All aspects of accessibility, including access to written information are included in the planning process.

The Authority has in place an Accessibility Strategy and in line with this strategy has had an audit of the school site undertaken, as part of an Authority wide brief, to identify any potential barriers and (ultimately) improve the access to the school.

17. **Fabric of the Building & Provision of Toilet Facilities**

The building is generally in a good state of repair. Over the past year the following refurbishment/repairs have been carried out:

- Refurbishment of the key stage 2 toilets

18. **Target Setting**

In line with the regulations, this information is not provided due to the COVID-19 pandemic restrictions.

19. **Attendance Information**

In line with the regulations, this information is not provided due to the COVID-19 pandemic restrictions.

20. **Admission/Transition Arrangements**

The County Borough Council is the Admissions Authority for all schools (other than Church schools where the schools governing body is the admissions authority) within the Authority's boundary. The school's admission arrangements are, therefore, operated in line with the Authority's policy on school admissions which is contained in the publication Starting School book. The book is made available to parents at the point of their application for their child's admission to school. The contents of this book can also be accessed online on the Authority's website.

Pupils will usually remain in the school until they complete year six and then transfer to secondary school. This school is a feeder school for Bryn Celynnog Comprehensive School, however, pupils may apply to attend any secondary school they choose subject to compliance with the Authority's admissions policy.

21. School Leavers – Sept 2021 to Aug 2022

- Year 6 Leavers Y Pant – 2 pupils
- Year 6 Leavers Bryn Celynnog – 11 pupils
- 5 pupils left our Observation Class to further placements

22. Sporting Aims and Achievements

The school runs numerous sporting activities throughout the year including athletics and dance. We feel that it is very important to promote the benefits of participating in sports both in school and as part of a club. Many of our pupils participate in sports outside school and a number of pupils represent local clubs.



23. Healthy Eating

The school follows the Healthy eating policy outlined by the Welsh Government. Children are encouraged to snack on fruit and drink water throughout the day. The school provides clean, drinking water from a fountain that is easily accessible for children. The school is part of the Healthy School's Award. Foundation Phase pupils also receive milk every day.

All children regularly participate in circuits that are designed onto the school yard.

Llantrisant Primary School

PROVISIONAL FINANCIAL STATEMENT FOR 2020/2021

<u>EMPLOYEE COSTS</u>	<u>Total Spent</u>
TEACHERS (including Headteacher/Supply/Reading support)	365057
MANUAL WORKERS (Caretaker/Supervisory Assistants/Cleaners)	19378
A.P.T. + C (School Clerks/Nursery Nurses/School Aides)	112124
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<u>PREMISES RELATED</u>	
REPAIRS TO BUILDING/SITE, (INCLUDING GROUNDS MAINTENANCE/SECURITY) + SLA	18162
ENERGY	7262
RATES	10700
WATER	1771
CLEANING MATERIALS + Cleaning Contract	13521
<u>SUPPLIES, SERVICES AND OTHER EXPENSES</u>	
SCHOOL EQUIPMENT AND FURNITURE	19357
POSTAGE	330
TELEPHONES	250
INSURANCE +Supply Cover Ins.	7883
CLERKING GOVERNING BODY/FINANCIAL ADMINISTRATION/PERSONNEL	6661
USE OF DISTRICT FACILITIES	1346
MISCELLANEOUS	0.00
TOTAL:	<u>583802</u>
<u>INCOME including Formula, grants & reimbursements</u>	672037
MISCELLANEOUS	0.00
TOTAL CARRIED FWD IN April 2021	88235