



LLANTRISANT PRIMARY SCHOOL

Llantrisant Primary School, Coed Yr Esgob, Llantrisant, CF72 8EL

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Head Teacher: Mrs Lisa Davies

22nd June 2020

Dear Parents/Guardian,

We are really looking forward to seeing our pupils return to school from Monday 29th June after this long period of lockdown across the country. Thank you for helping us prepare for reopening by completing the recent online survey which has supported our plans for returning to school.

I know that this is a worrying time for you all and I want you to know as a school and governing body we have been carefully reviewing and scrutinising all Welsh Government and Local Authority guidance to ensure we have appropriate health and safety plans in place to safeguard staff, pupils and families.

From Monday 29th June, all statutory aged children can return to school over the four week period. Currently, the term has been extended by one week and now ends on Friday 24th July. However, I am sure you are aware that the Trade Unions are currently in dispute with Welsh Government over this last week and we are awaiting further guidance from the Local Authority for confirmation on whether we are open on this fourth week.

Our current plans are in line with the latest guidance received last week and I will attempt to keep any amendments to a minimum and hope to provide you with dates and times of your child returning by Wednesday 24th June.

As you are aware not all children will be in school at the same time. In fact, the advice communicated to schools is that it is only up to a third (maximum) of the whole school who will be able to attend the school at any one time, so online learning will continue for pupils who are not physically attending school. It has also been stated by the Local Authority that **Nursery pupils will not be attending** school until September.

There is no expectation for you to send your children back to school at the end of June. Parents will not be fined for keeping their children at home and this will not affect your child's attendance. Your children will continue to be supported by the staff in different ways.

'Check-In and Catch-Up Sessions'

- Approximately 25% of pupils in each class will return to school for four consecutive days across the same week – Monday, Tuesday, Thursday, Friday.

- Each class has been split into four groups or 'bubbles' and there will be no more than 8 pupils per bubble. We have tried to ensure that siblings will be invited to attend school on the same days.
- The emphasis will be on pupil well-being and staff will reassure and provide support for any children who may feel anxious about returning to school. In addition, all teachers will provide distance learning materials for pupils to access when they are not in school and for those children whose parents have decided not to send their children back at this time.
- There will be no 'Check-In and Catch-Up Sessions' on Wednesdays. These days will be used for teachers to manage their online learning resources and for extra cleaning.
- There is no expectation for school uniform to be worn as Welsh Government advice is that learners should wear clean clothes every day to reduce the spread of the virus and this would not be practicable as the children will be in on consecutive days and I would not expect you to have to wash school uniform every evening. However, I would ask that clothing and footwear is comfortable and appropriate e.g. no flip flops.
- There will be no catering service, therefore all pupils will need a packed lunch and a water bottle each day. Pupils entitled to free school meals will be provided with a 'Grab and Go' packed lunch as no hot meals will be provided. All rubbish will have to be taken home to be disposed of.
- In order to reduce handling of objects between individuals, pupils will not be allowed to bring in any resources such as a pencil case, toys etc. They will be provided with their own individual stationery packs that will be kept in school. Pupils will put their sandwich boxes and drink on their desks and their coats on the back of their chairs (we will not be using cloakrooms).
- The start and the end of the day will be staggered with families asked to drop their children off at either 8:50am, 9:05am or 9:20am and to collect at either 2:45pm, 3:00pm or 3:15pm.
- I ask that only one parent drops off/collects their child in order to limit the number of people we have on site at any given time.
- All pupils will come into school through the pedestrian gate and dropped off at the second gate. The path will be marked at 2 metre intervals and I ask that you please adhere to this social distancing measure. Parents will be asked to leave the premises by walking up the school drive way immediately after dropping off (the main gates of the school will be coned off to prevent vehicles from entering the premises during these times).
- A parent/guardian must collect their child from school and should wait in the allocated spaces on the yard at their given time.
- The children will enter and exit their classrooms via their fire exit doors and Dosbarth Gwyrdd via the Key Stage 2 entrance.
- All pupils will be asked to wash their hands on entry to school and frequently throughout the day.
- Pupils will remain in their 'bubble' groups throughout the day. Play times and lunch times will be staggered and our intention is to use the outdoor areas as much as possible. Pupils will eat their lunch in their classrooms.
- Seating arrangements and activities have been planned to ensure appropriate distancing in order to minimise physical contact and classrooms have been cleared of resources, including soft furnishings and toys.
- Additional cleaners will be on site throughout the day to clean commonly used areas such as toilets. Hand sanitizer, wipes and spray will be available in all classrooms.

- Any pupil who displays symptoms of Covid-19 such as a cough or high temperature will be isolated and parents will be contacted immediately. Therefore, please ensure that we have up to date contact numbers and that someone in the family is always contactable.
- The school will have supplies of PPE equipment should the need arise and staff will have the option of wearing a face mask if they request it. However, it is important to remember that physical distancing, hand and respiratory hygiene remain strongly evidenced to be the most effective ways to prevent the spread of coronavirus.

Emergency Childcare (Hub Provision)

- Emergency childcare will be available at the school between 8:00am and 5:00pm for particularly vulnerable children and for the children of key workers whose work is critical to the Covid-19 response. This childcare needs to be applied for and arranged in advance through the RCT website. **Please only consider applying for, and using this emergency childcare provision as a last resort.**
- Children who are accessing the emergency childcare provision will be in a separate 'bubble' from the groups that are accessing the 'Check-In' sessions. They will be based in the hall and I ask that they are dropped off between 8:00-8:45am at the main entrance and collected from the main entrance.
- They will need to bring a packed lunch and water bottle and do not need to wear school uniform.
- These pupils will also be allocated dates to attend the 'Check-In, Catch-Up' sessions. However, on these days, they will not be able to swap between the two 'bubbles'.

I ask you kindly to speak with your child before they come to school to inform them/remind them of the 2 metre social distancing rule. Kirsty Williams herself has said that the Welsh Government recognise that "it is not practicable to expect learners to maintain consistent social distancing of two metres at all times". Staff will however encourage the children to social distance throughout the day. If a child deliberately abuses the 2 metre rule e.g. goes up close to another pupil or a staff member's face on purpose, spits or pretends to spit, teases pupils about having Covid-19 etc. then unfortunately I will ask you to collect your child from school. My priority is to keep every single member of Llantrisant Primary School's community safe.

Under NO circumstances should you bring your child/children to school if they are feeling unwell or if a member of your household is displaying Covid-19 symptoms.

Handling of objects between individuals should be minimised. However if you have a school reading book at home that your child has read and you would like to return the book to school when you bring your child on their allocated morning there will be a plastic box near the drop off point. I ask you kindly to drop the books in the box. We will leave them in the box for a week and then sort accordingly.

We will be reviewing our procedures on a daily basis and if we decide that we need to change our arrangements we will contact you as soon as possible. I will endeavour to get the timetable to you as quickly as possible but as I am sure you will all appreciate guidance is changing constantly and we wish to ensure we are adhering to all statutory guidelines and policies.

Thank you for your continued patience and support and I look forward to seeing you all very soon.

Kind regards,

Lisa Davies

Head Teacher