

## **Governors Report to Parents 2020/21**



***Ysgol Gynradd***

**Llantrisant**

***Primary School***

## Rhondda Cynon Taf County Borough Council

### Governing Body of Llantrisant Primary School

This report is a summary of the steps taken by the Governing Body in the discharge of its functions since the last report was published.

#### **1. Clerk to the Governing Body**

The Clerk to the Governing Body is Mr Gavin Tranter, Director of Education and Inclusion, Ty Trevithick, Abercynon, Mountain Ash, CF45 4UQ.

#### **2. Chairperson of the Governing Body**

The Chairperson of the Governing Body is Mrs Jane Chapman, c/o Llantrisant Primary School, Coed yr Esgob, Llantrisant CF72 8 EL

#### **3. Members of the Governing Body**

The following people are currently members of the Governing Body.

<b>Name</b>	<b>Category of Governor</b>	<b>Appointed By</b>	<b>Retirement Date</b>
Mr Rhys Hughes Mrs M. Phillips	<b>LEA</b>	<b>Council Members</b>	19/11/2023 23/05/2023
Cllr Adam Robinson	<b>Minor Auth.</b>	<b>Community Council</b>	13/10/2024
Mrs Rhian Boulter Mrs Louise Clark Mrs Claire White VACANCY	<b>Parent</b>	<b>Parents</b>	23/10/2024 09/10/2023 09/10/2023
Mrs Jane Chapman Mr Mark Chennells	<b>Community Governor</b>	<b>Governing Body</b>	12/11/2023 06/11/2022
Mr. Scott Howells	<b>Teacher</b>	<b>Teaching Staff</b>	29/09/2024
Mrs Lynda Cowley	<b>Staff</b>	<b>Non-Teaching Staff</b>	03/12/2021
Mrs Lisa Davies	<b>Headteacher</b>		

When fully constituted this governing body is made up as follows

<b>LEA Representatives</b>	3
<b>Parent Governors</b>	4
<b>Staff Representative</b>	1
<b>Headteacher</b>	1

<b>Community Governors</b>	3
<b>Teacher Governor(s)</b>	1
<b>Minor Authority (if applicable )</b>	1
<b>Total</b>	14

#### 4. **Resolutions**

There were no resolutions passed at the last meeting.

#### 5. **Election of Parent Governors**

The next election of parent governors is due to take place in December 2021.

If, however, any Parent Governor(s) resign before this date arrangements will be made for an election to be undertaken at the appropriate time.

#### 6. **School Performance Data**

In line with the regulations, this information is not provided due to the COVID-19 pandemic restrictions.

#### 7. **Financial Statement**

Enclosed, at appendix A is a copy of the school's financial statement for the Financial Year 2020/21.

#### 8. **School Prospectus**

The School Prospectus is updated annually to include any changes required by the Welsh Assembly Government or other related bodies. A copy of the prospectus is generally issued to parents whose children are starting school for the first time or transferring from Infant to Junior school or Junior/Primary to Comprehensive School.

Parents are informed if any amendments are made to the existing prospectus. The prospectus is available to view on the school's website.

#### 9. **School Development Plan**

Governors are responsible for drawing up (in conjunction with staff) the School Development Plan. The plan identifies the direction the school will take, over a three-year period, in delivering the curriculum. The plan is regularly monitored and revised to take account of progress made and any changes to curriculum requirements.

The School Development Plan for the 2020-2021 academic year was approved by Governors. The targets set included short, medium and long-term aims, and were regularly reviewed by the Governing Body, who took into account the COVID-19 pandemic.

##### **Current Targets are:**

**Target 1:** Prepare for, and design a bespoke curriculum ready for the roll out of the new curriculum for Wales 2022

**Target 2:** Continue to prepare appropriate and effective ALN practices and procedures in line with the implementation of the new ALN Reform Bill

**Target 3:** To further improve staff understanding and pedagogical knowledge in literacy and numeracy:

- a) To further raise attainment in LLC with particular focus on improving standards of writing across the school, ensuring consistent coverage of genres and evidence of the writing process
- b) Develop a consistent approach to the teaching of maths, in particular the teaching of number

**Target 4:** Develop a whole school approach to ensuring the emotional and mental well-being of pupils that will lead to healthy and confident individuals.

The curriculum experienced by pupils in our school is delivered through a mixture of theme based imaginative learning projects and discrete subject teaching. This mixture enables us to achieve a broad and balanced coverage of the curriculum in keeping with the stage of development of the children. The Foundation Phase Curriculum is based on experiential learning and active involvement with emphasis on e.g. skills, positive attitudes, self-esteem and outdoor activities.

The school is beginning to prepare for the new curriculum which is due to be launched in Wales in September 2022.

The purpose of every school's curriculum will be to support our children and young people to be:

- ambitious, capable learners, ready to learn throughout their lives
- enterprising, creative contributors, ready to play a full part in life and work
- ethical, informed citizens of Wales and the world
- healthy, confident individuals, ready to lead fulfilling lives as valued members of society

The four purposes above are the shared vision and aspiration for every child and young person. In fulfilling these, we set high expectations for all, promote individual and national well-being, tackle ignorance and misinformation, and encourage critical and civic engagement. A school's curriculum is everything a learner experiences in pursuit of the four purposes. It is not simply what we teach, but how we teach and crucially, why we teach it.

We currently use Curriculum Maestro as a planning scheme to ensure variety and coverage of the Foundation Phase and National Curriculum subjects. These are planned into 'themes' for example, the focus may be on humanities or science and technology another term. Each topic begins with an immersion activity to encourage the learners to begin to think about the topic and to consider 'Big Questions' they wish to ask and study. English, mathematics and science are taught discretely.

The school implements ELSA and Thrive in order to support social and emotional development and teachers and support staff use a variety of strategies for assessment for learning. All staff have received training in practising as a Trauma Informed School.



## 10. Use of the Welsh Language - Communication

This school is an English medium school, lessons and other school activities are communicated through the medium of English. The use of the Welsh language is promoted by the use of incidental Welsh with all pupils throughout the school day. The school has successfully achieved the Bronze Award as part of the Welsh Government's charter to have more Welsh speakers in Wales by 2050. The Charter's main aim is to promote a strong Welsh ethos in schools and to provide a range of enriching activities that propel the children to enjoy learning Welsh. The Criw Cymraeg are instrumental in leading and driving the Language Charter forward.

The school is proud to support the Welsh language and understanding the Welsh ethos supports the pupils in their daily lives and learning the language is an important part of fulfilling their potential. The school is successful in developing the pupils' Welsh language and all pupils spend at least 10 minutes every day practising their oracy in Welsh. As the children progress through the school, they have an hour-long Welsh lesson that focusses on reading and writing.

Should parents request that their child is taught at this school in a language other than English this request will be given due consideration.

Pupils for whom English is a second language are catered for according to their needs with input from appropriate personnel.



## 11. Post Inspection Action Plan

Governors are responsible for drawing up the Action Plan to address any key issues raised by Inspectors during the (external) inspection of the School. Parents are provided with a copy of the summary report produced by the inspectors. Governors monitor progress of the plan at their termly meetings. More detailed information on the progress made will be given at the meeting if required.

## 12. Term Dates and Holidays 2021/2022 Academic Year

Term	Begin	Half term		End	No. of School Days
		Begin	End		
Autumn 2021	Mon 6 Sept 2021	Monday 25 Oct 2021	Friday 29 Oct 2021	Friday 17 Dec 2021	71
Spring 2022	Tuesday 4 Jan 2022	Monday 21 Feb 2022	Friday 25 Feb 2022	Friday 8 Apr 2022	64
Summer 2022	Monday 25 April 2022	Monday 30 May 2022	Friday 3 Jun 2022	Friday 22 July 2022	59
<b>TOTAL</b>					<b>194</b>

- i) **Friday 3<sup>rd</sup> September 2021** will be a designated INSET days for **all** LEA Maintained Schools. The remaining five INSET days to be taken will be at the discretion of each individual school following appropriate consultation with staff.

All schools will be closed on **Monday 2 May 2022** for the May Day Bank Holiday.

Significant dates:	Christmas	Saturday 25 December 2021
	Easter	Good Friday 15 April 2022 Easter Monday 18 April 2022
	May Bank Holidays	Monday 2 May 2022 Thursday 2 June 2022 Friday 3 June 2022

Any closure(s) for election purposes are to be balanced during the academic year.

### **Significant Dates:**

The Welsh Assembly Government may decide to allocate additional INSET days, schools will be informed of these at the appropriate time.

The School day is organised as follows;

#### Foundation Phase

Morning	9.00 a.m. to 12.00 noon
Lunch break	12.00 noon to 1.00 pm
Afternoon	1.00 – 3.30pm

#### KS2

Morning -	9.00 am to 12.00 pm
Lunch break	12.00pm to 1.15 pm
Afternoon	1.00 – 3.30pm

### **13. Community Focused Schools**

A community-focused school is one that: ‘provides a range of services and activities’, often beyond the school day, to help meet the needs of its pupils, their families and the wider community. Across Wales many schools already provide some community services including adult education, study support, ICT facilities and community sports programmes.

The development of community-focused schools is not just a short-term project or initiative, but a real opportunity for schools and communities to work together in new ways for the future benefit of children, young people and adults.

The school has excellent links with the Community Police Officer who takes a series of lessons with classes throughout the school over the academic year.

The school nurse works with upper key stage 2 pupils giving talks and lessons on puberty. He also carries out essential height, weight and vision tests on pupils in the foundation phase and immunisations such as the flu vaccine, as appropriate.

The Community Dance Organisation, Afon Dance, run classes after school and Honey Bees use our school as a base for providing after school facilities.

We work with local businesses to promote the work of the school in the local community and we support a range of local and national charities. We also work with local churches supporting Christmas and Easter events and the local priests regularly take assemblies at the school.

The Parent Teacher Association (PTA) is an important organisation in taking the school into the community and also for bringing the community into the school. The PTA organises a range of events throughout the year.

### **14. Review of School Policies**

The school has a large number of Policy documents covering both curriculum and non-subject areas. These documents are constantly reviewed/revised by staff/governors to incorporate changing trends and legislation. Further information is available by contacting the Headteacher during school time.

## **15. Additional Learning Needs**

The School's Policy for the Assessment of and Provision for, pupils with additional learning needs is summarised as follows:

The School's policy for the identification, assessment and provision for pupils with Additional Learning Needs is consistent with the requirements of the Additional Learning Needs Code for Wales (approved by the Senedd on 23<sup>rd</sup> March 2021) under section 4 of the Additional Learning Needs and Education Tribunal (Wales) Act 2018.

The School's Additional Learning Needs Co-ordinator (ALNCo) works closely with all other members of staff to ensure that individual educational plans are developed and implemented to meet the needs of pupils, appropriate to those who require them.

The ALNCO liaises with all members of staff, to ensure that the progress of all pupils is regularly monitored and assessed and to ensure that each pupil reaches his or her potential.

During the current academic year, on the date of the PLASC census:

- 13.6% pupils were on School Action/Early Years Action.
- 8% pupils were on School Action Plus/Early Action Plus (including those with Notes in Lieu).
- 6.4% pupils had statements of Additional Learning Needs.

During the 2020-2021 financial year £4,593 was allocated to meet the requirements of pupils with Additional Learning Needs. In addition, the Local Authority provided additional support for 2 pupils with statements.

There were no changes to the policy during the 2020-2021 academic year.

## **16. Access for Disabled Pupils**

The governing body is mindful of the requirements of the Disability Discrimination Act (DDA) 1995 and The Special Needs and Disability Act (SENDA) 2005 in drawing up the School Development Plan/Post Inspection Action Plan, and the day-to-day operation of the whole site.

The school is committed to ensuring that all pupils are able to participate in the school curriculum and (where they desire) in activities such as after school clubs, leisure/sporting events and educational visits. All aspects of accessibility, including access to written information are included in the planning process.

The Authority has in place an Accessibility Strategy and in line with this strategy has had an audit of the school site undertaken, as part of an Authority wide brief, to identify any potential barriers and (ultimately) improve the access to the school.

## **17. Fabric of the Building & Provision of Toilet Facilities**

The building is generally in a good state of repair. Over the past year the following refurbishment/repairs have been carried out:

- Phase C of replacement of the school roof
- Additional outdoor canopy for outdoor learning in the Foundation Phase
- Resurfacing of the play area for the Observation Class
- New fencing erected for the play area of the Observation Class



## 18. Target Setting

In line with the regulations, this information is not provided due to the COVID-19 pandemic restrictions.

## 19. Attendance Information

In line with the regulations, this information is not provided due to the COVID-19 pandemic restrictions.

## 20. Admission/Transition Arrangements

The County Borough Council is the Admissions Authority for all schools (other than Church schools where the schools governing body is the admissions authority) within the Authority's boundary. The school's admission arrangements are, therefore, operated in line with the Authority's policy on school admissions which is contained in the publication Starting School book. The book is made available to parents at the point of their application for their child's admission to school. The contents of this book can also be accessed online on the Authority's website.

Pupils will usually remain in the school until they complete year six and then transfer to secondary school. This school is a feeder school for Bryn Celynnog Comprehensive School, however, pupils may apply to attend any secondary school they choose subject to compliance with the Authority's admissions policy.

## 21. School Leavers – Sept 2020 to Aug 2021

- Year 6 Leavers Y Pant – 10 pupils
- Year 6 Leavers Bryn Celynnog – 5 pupils
- 6 pupils left our Observation Class to further placements

## 22. Sporting Aims and Achievements

The school runs numerous sporting activities throughout the year including football and dance. We feel that it is very important to promote the benefits of participating in sports both in school and as part of a club. Many of our pupils participate in sports outside school and a number of pupils represent local clubs.



## 23. Healthy Eating

The school follows the Healthy eating policy outlined by the Welsh Government. Children are encouraged to snack on fruit and drink water throughout the day. The school provides clean, drinking water from a fountain that is easily accessible for children. The school is part of the Healthy School's Award. Foundation Phase pupils also receive milk every day.

All children regularly participate in circuits that are designed onto the school yard.

Llantrisant Primary School

## PROVISIONAL FINANCIAL STATEMENT FOR 2020/2021

<b><u>EMPLOYEE COSTS</u></b>	<b><u>Total Spent</u></b>
TEACHERS (including Headteacher/Supply/Reading support)	365057
MANUAL WORKERS (Caretaker/Supervisory Assistants/Cleaners)	19378
A.P.T. + C (School Clerks/Nursery Nurses/School Aides)	112124
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<b><u>PREMISES RELATED</u></b>	
REPAIRS TO BUILDING/SITE, (INCLUDING GROUNDS MAINTENANCE/SECURITY) + SLA	18162
ENERGY	7262
RATES	10700
WATER	1771
CLEANING MATERIALS + Cleaning Contract	13521
<b><u>SUPPLIES, SERVICES AND OTHER EXPENSES</u></b>	
SCHOOL EQUIPMENT AND FURNITURE	19357
POSTAGE	330
TELEPHONES	250
INSURANCE +Supply Cover Ins.	7883
CLERKING GOVERNING BODY/FINANCIAL ADMINISTRATION/PERSONNEL	6661
USE OF DISTRICT FACILITIES	1346
MISCELLANEOUS	0.00
TOTAL:	<u>583802</u>
<b><u>INCOME including Formula, grants &amp; reimbursements</u></b>	672037
MISCELLANEOUS	0.00
TOTAL CARRIED FWD IN April 2021	88235