



LLANTRISANT PRIMARY SCHOOL

Llantrisant Primary School, Coed Yr Esgob, Llantrisant, CF72 8EL

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Head Teacher: Mrs Lisa Davies

17th March 2020

Dear Parent/Guardian,

As you are aware, the national concern surrounding the COVID-19 pandemic is developing daily. I am receiving regular updates from the local authority and am following the Public Health Wales guidance on managing control of the virus in schools. Increased handwashing and stringent hygiene routines have been a focus for us over the last couple of weeks and we will continue to do so. We will continue to reassure pupils at this unsettling time.

Throughout the course of this situation, I will be contacting you regularly through our normal communication methods of Text2Parents (Eduspot), the school website and the school's Twitter account. Below you will find a summary of our current position in dealing with this unprecedented situation:

- **The school remains open to all.** We will be monitoring our staffing situation daily and have plans in place if we must make amendments to our normal teaching delivery. For example, whilst we are trying to maintain as normal an experience as possible for the pupils we may need to close certain classes, and even join classes together, dependent on staffing ratios. If we need to make decisions to close classes, we will start with the youngest pupils. As more of you are informed to work from home, hopefully any decisions to close will have less of an impact on your work commitments and daily routines.
- Teachers are planning for the possibility of school closures and ensuring that teaching material is available electronically. If schools close, it would be beneficial if every pupil has access to the internet via a computer/laptop/tablet/phone etc. Teachers will communicate with their pupils via Hwb and work will be available on Hwb Teams. A step-by-step guide on how to access Hwb Teams will be coming home with your child by Friday and will also be available on our school website.
- If you choose to keep your child at home whilst school remains open, we will not be in a position to provide work for your child on an individual basis.

- In addition, I have taken the decision to review non-essential school events to limit risks to the school community including those who may be more vulnerable. Therefore, extra-curricular activities will cease until we receive further guidance on this aspect of school life.
- Parents' Evenings (23rd & 24th March) and Class Assemblies have been postponed.
- Additional teaching staff, such as RCT Music Service and CAVMS will continue with all recommended hygiene precautions imposed.
- Breakfast Club and Honeybeez will continue as normal and will follow stringent hygiene precautions.

IMPORTANT

- Please remember to ensure your child brings in their own water bottle each day.
- Any pupil or member of staff with a high temperature and/or a continuous cough should not come into school and should self-isolate for 14 days. If we identify these symptoms in school, we will ask you to collect your child at the earliest opportunity.

In addition, we have received the following information from the Urdd regarding the proposed Year 6 trip to Llangrannog:

*It is the organisation's intention to postpone all activities including residential stays for a duration from **Friday the 20th of March**. This of course means that we will be unable to hold your residential course in the period before the Easter Holidays.*

*Depending on the length of the closure, this **may** have an impact on your residential course. We will keep in contact with Public Health Wales, Welsh Government and you as a school during this difficult time. We sincerely hope that we will be able to **rearrange**, however if this is not possible you will receive a **full refund** of the Course Fee. This may take a few weeks.*

Remember the national guidance is that if any member of a school community displays any signs of the virus, they must inform the school and self-isolate. Thank you for your understanding and co-operation as we continue to work together to take sensible precautions to provide a safe environment for our school community.

Yours sincerely,

Mrs Lisa Davies
Head Teacher